

FINAL SALES PROJECT REPORT

This form is to be completed when the sales project has been finished:

Quantity (A)	Item	Purchase Price (B)	TOTAL purchased (A x B)	Selling Price (C)	TOTAL sold (A x C)	
TOTAL:						

EXPENSES

P.O. #	Vendor	Amount

DEPOSITS

Date	Amount	Date	Amount	Date	Amount
TOTAL:					

Total Deposit _____ - Total Expenses _____ = _____ Profit

Explanation of discrepancies. (For example: items returned, unsold or unaccounted for):

SPONSOR/
ADVISOR: _____ DATE: _____

TREASURER _____ DATE: _____